



## Troop Secured Booth Sale Request Form (For Non-Council Organized Booth Sales)

### Girl Scouts Louisiana East

310 W Eastbank Ex. Suite 4 Gonzales, LA 70737 | Email: [productsales@gsle.org](mailto:productsales@gsle.org)

Girl Scouts Louisiana East holds the undersigns owners free and harmless from all claims involving injuries to person or persons that may be asserted against the latter by reason of the use of said property by Girl Scouts Louisiana East. Girl Scouts Louisiana East is not responsible for overbooking on the part of stores/booth sales.

### Booth sales are to be scheduled between the dates of March 3 - March 19, 2023

Dear Store Manager: Please do not accept booth sale request forms before January 4, 2023. Booth sales will be "populated" by girls with adults present at all times. Troops will follow all CDC guidelines for social distancing with PPE and store management suggestions to avoid interference with normal business operations. Your support of the annual Girl Scout Cookie Program is greatly appreciated. If you have questions, please contact the Product Program Team at [productsales@gsle.org](mailto:productsales@gsle.org).

Service Unit #: \_\_\_\_\_ Troop #: \_\_\_\_\_ Program Age Level of Troop: \_\_\_\_\_

Troop Cookie Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Booth sales at any location must conclude by 7:00 PM.

Business Name	Store #	Approved Booth Date(s)	Booth time(s)
Business Address	City	State	ZIP
Business Manager's Name	Phone		
Signature - Business Manager	Date		
Signature - Troop Cookie Manager	Date		

GS Troop Cookie Manager: When this form is approved and signed by store management, immediately forward a scan or photo of the form to [productsales@gsle.org](mailto:productsales@gsle.org). Enter the booth request in Smart Cookies by going to Booth > Troop Secured Booths and completing the form. You will receive an email response regarding the approval of your booth request.

Booth request forms submitted for locations on the Council Sponsored List will be automatically denied.